

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on December 14, 2022 at the Catholic Education Center.

PRESENT: Trustees: Paula Del Guidice
Martin Drainville t/c
Colleen Landers
Denis Lincez t/c
Steve Malciw
Glenn Sheculski
Stan Skalecki

Student Trustee: Nil

Administration: Tricia Stefanic Weltz, Director of Education
Daphne Brumwell, Superintendent of Education
Keld Scott, Superintendent of Business

Staff: Michele Mahaffy, Executive Assistant and Recorder

Regrets: Elizabeth King, Trustee
Fred Salvador, Trustee
Elena Lionello, Student Trustee
Jennifer Dunkley, Superintendent of Education

Guests: Nil

A CALL TO ORDER

Opening Prayer

The Chair acknowledged that we were on the Traditional Territory of the Ojibway and Oji-Cree people of the Mattagami First Nation located in Treaty 9 and acknowledged that others were joining us from additional treaty territories of the Cree, Ojibway, Algonquin, and the Metis. The opening prayer was recited.

B ROLL CALL

Motion

MOVED BY: C. Landers
SECONDED BY: P. Del Guidice

Resolution 22-126

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Elizabeth King, Fred Salvador, Elena Lionello, and Jennifer Dunkley.

Carried

C DECLARATION OF CONFLICT OF INTEREST – Nil

D APPROVAL OF AGENDA

Motion

MOVED BY: D. Lincez
SECONDED BY: M. Drainville

Resolution 22-127

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting, as presented.

Carried

E APPROVAL OF MINUTES

Motion

MOVED BY: S. Skalecki
SECONDED BY: C. Landers

Resolution 22-128

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Inaugural Public Board Meeting – November 16, 2022

Carried

F DELEGATIONS – Nil

G POLICY

G.1 E-6 Provisions of Health Support Services in Schools

Motion

MOVED BY: M. Drainville
SECONDED BY: D. Lincez

Resolution 22-129

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-6 Provisions of Health Support Services in Schools* at second and third reading.

Carried

G.2 E-22 Use of Guide Dogs and Service Animals

Motion

MOVED BY: C. Landers
SECONDED BY: S. Malciw

Resolution 22-130

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-22 Use of Guide Dogs and Service Animals* at second and third reading.

Carried

G.3 E-38 Student Concussion

Motion

MOVED BY: P. Del Guidice
SECONDED BY: S. Skalecki

Resolution 22-131

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-38 Student Concussion* at second and third reading.

Carried

G.4 P-7 Performance Appraisals

Motion

MOVED BY: S. Malciw
SECONDED BY: D. Lincez

Resolution 22-132

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-7 Performance Appraisals* at second and third reading.

Carried

G.5 T-6 Electronic Meetings

Motion

MOVED BY: P. Del Guidice
SECONDED BY: C. Landers

Resolution 22-133

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *T-6 Electronic Meetings* at second and third reading.

Carried

H PRESENTATIONS AND REPORTS

H.1 Presentations

H.1.1 Board Improvement Plan - Daphne Brumwell, Superintendent of Education
Superintendent Brumwell provided a hard copy of the *NCDSB Board Improvement Plan for Student Achievement and Well-Being 2022-23*. She covered five key areas along with goals in each of the following areas: Literacy, Numeracy, Conditions of Learning, Attendance and Pathways. The current indicators, actions, goals, and monitoring plans for each goal were also shared.

The presenter engaged in a question and answer period with trustees.

H.1.2 Budget – Revised Estimates – Keld Scott, Superintendent of Business
Superintendent Scott referred to the budget items included in the Board Package. He reviewed key aspects of the 2022-23 Revised Budget Estimates including enrolment, revenue and expense items, risks and opportunities, and a comparison to previous years. He reported a balanced budget. K. Scott reminded trustees that a motion would follow.

The presenter engaged in a question and answer period with trustees.

H.1.3 2022 Annual Director’s Report – Tricia Weltz, Director of Education
Director Weltz presented the 2022 Annual Director’s Report. She gave an overview on items captured and shared that the report would be available on the board website. A motion to accept the report as presented would follow.

H.2 Reports

H.2.1 Student Trustee – Monthly Student Report, Elena Lionello
E. Lionello was unable to attend the December Board meeting however provided a slideshow presentation with her voice-over. M. Mahaffy shared the presentation on screen. It included:

- Christmas Mass
- OSO – Winter/Christmas Formal and Candy Gram Sale
- School Activities: United Way Youth Challenge and Staff vs Students Dodgeball Game
- Class Activities: Geography/Physical Education field trip to Milson Timber
- Boys’ Basketball update

H.2.2 Audit Committee - Year End Financials 2021-22
The Chair welcomed Superintendent of Business, Keld Scott, to present an overview of the Audit Committee Report. K. Scott referred to the *Independent Auditor’s Report* and the *NCDSB Consolidated Financial Statements* for the year ending August 31, 2022. He reviewed the financial statement along with several ‘notes’ as included in the auditor’s report. He reported that overall, no areas of concern were found.

The presenter engaged in a question and answer period with trustees.

K. Scott reminded the Board that a motion is required and would follow.

H.2.3 Indigenous Advisory Committee – Nil

H.2.4 Special Education Advisory Committee – October 19, 2022 Minutes were made available for review.

H.2.5 Supervised Alternative Learning – Nil

H.2.6 Transportation Committee – Nil

H.2.7 Program – Nil

H.2.8 Business – Keld Scott, Superintendent of Business

H.2.8.1 Personnel Update

Superintendent Scott K. reviewed the Personnel Update provided in the Board Package. It included two new hires.

H.2.8.2 Bishop Belleau Catholic School – Ventilation Project

Superintendent Scott referred to the R195-516 Bishop Belleau Catholic School Ventilation ERV report which included three tenders and a recommendation to accept the tender of CGV Builders, Inc. A motion would follow.

H.2.9 Director of Education – OHS Theater Update, Tricia Weltz, Director of Education
Director Weltz referred to item 14 in the Board Package. The report covers many items that were possible concerns of the Board. There were no questions and the presenter was thanked for the thorough report.

H.2.10 Chair/Trustees

H.2.10.1 Committee Structure 2022-23

The Chair presented the 2022-23 Committee Structure and reviewed one exchange of Trustee Landers to SEAC and Trustee Lincez to Audit. There was some discussion regarding differences in procedural by-laws and regulations in regards to some committee procedures. Chair indicated that the Board will continue to look at this matter.

H.2.10.2 Director of Education Performance Appraisal

Chair Sheculski noted the upcoming review of policy *T-9 Director of Education Performance Appraisal* and reminded trustees that the Board will follow through with the appraisal in the coming months.

I Motions

I.1 CUPE Central Deal – Board Ratification

MOVED BY: S. Skalecki

Resolution 22-134

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the the Northeastern Catholic District School Board ratify the central terms contained in the Memorandum of Settlement and attached Appendix, dated November 20, 2022 made between the Canadian Union of Public Employees (CUPE) and the Council of Trustees Associations comprised of l'Association des conseils scolaires des écoles publiques de l'Ontario (ACÉPO), l'Association franco-ontarienne des conseils scolaires catholiques (AFOCSC), the Ontario Catholic School Trustees' Association (OCSTA) and the Ontario Public School Boards' Association (OPSBA) and agreed to by the Crown. Further that the approval of the ratification of the central terms be reported to OCSTA.

*Trustee Landers abstained from the vote as per her Declaration of Conflict of Interest

Carried

I.2 Budget – Revised Estimates

MOVED BY: C. Landers
SECONDED BY: P. Del Guidice

Resolution 22-135

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Revised Estimates for 2022-2023, as presented, in the amount of \$47,285,083.00 and pending Ministry of Education approval.

Carried

I.3 2022 Director's Annual Report

MOVED BY: S. Malciw
SECONDED BY: D. Lincez

Resolution 22-136

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2022 Director's Annual Report as presented.

Carried

I.4 Year End Financials

MOVED BY: S. Malciw
SECONDED BY: D. Lincez

Resolution 22-137

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Audited Financial Statements for the year ending August 31, 2022 as presented.

Carried

I.5 Bishop Belleau Catholic School – Ventilation Project

MOVED BY: C. Landers
SECONDED BY: P. Del Guidice

Resolution 22-138

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the contract for Bishop Belleau Catholic School Ventilation ERV, Moosonee, to CGV Builders Inc., in the amount of \$1,397,000.00 plus 10% contingency of \$139,700.00 totaling \$1,536,700.00 plus HST.

Carried

I.6 Committee Structure 2022-2023

MOVED BY: S. Malciw
SECONDED BY: M. Drainville

Resolution 22-139

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Board Committee Structure 2022-23 as amended.

Carried

J COMMITTEE OF THE WHOLE

Motion

MOVED BY: C. Landers
SECONDED BY: D. Lincez

Resolution 22-140

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

K UNFINISHED BUSINESS – Nil

L CORRESPONDENCE – Nil

M NEW BUSINESS - Nil

N INFORMATION – Nil

O FUTURE MEETINGS

Regular Board Meeting – January 25, 2023 at 4:45 p.m.

P ADJOURNMENT

Motion

MOVED BY: S. Skalecki

Resolution 22-141

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:28 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**


Chair of the Board


Secretary-Treasurer